



Republic of the Philippines  
Province of Cavite  
City of Imus

**BIDS AND AWARDS COMMITTEE**

**PRE-BID CONFERENCE –**  
JANUARY 27, 2023 at 1:00 P.M.  
**DEADLINE OF SUBMISSION-**  
FEBRUARY 10, 2023, at 9:00  
A.M  
**OPENING OF BIDS –FEBRUARY**  
10, 2023, at 10:00 A.M.

**INVITATION TO BID**

The City Government of Imus, Province of Cavite through its Bid and Awards Committee (BAC) invites bidders/suppliers to apply for the eligibility and to bid for the hereunder projects:

- A. REFERENCE NUMBER : G-GF (CIO)-23-006  
PROJECT : COST OF SERVICE FOR THE PRINTING OF VARIOUS  
TARPAULINS FOR DIFFERENT CITY GOVERNMENT OF  
EVENTS AND ACTIVITIES 2023  
LOCATION : City of Imus  
APPROVED BUDGET : Php999,998.00  
CONTRACT DURATION : 30 CALENDAR DAYS
- B. REFERENCE NUMBER : G-GF (BPLO)-23-007  
PROJECT : COST OF ADDITIONAL BUSINESS PLATES 2023 TO BE  
USED AT THE OFFICE OF THE BUSINESS PERMITS AND  
LICENSING OFFICE  
LOCATION : City of Imus  
APPROVED BUDGET : Php1,200,000.00  
CONTRACT DURATION : 30 CALENDAR DAYS

Prospective bidders should have completed a similar contract with a value of at least 50% of ABC, within the last two (2) years and have key personnel and equipment (listed in the Eligibility Form) available for the completion of the contract. The BAC will use non-discretionary "pass/fail" criteria in the Eligibility Check/Screening as well as the Preliminary Examination of Bids. The BAC shall conduct Post-qualification of the lowest calculated bid.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provision of R.A. 9184 and its Implementing Rules and Regulations (IRR).

The schedules of activities are listed as follows:

BAC ACTIVITIES	SCHEDULE
1. Posting in the City of Imus Website, Philgeps, and in conspicuous area	January 21, 2023
2. Pre-Bid Conference, 1:00 P.M. BAC Office, 4 <sup>th</sup> Flr., New City Government Center, Malagasang 1G, City of Imus, Cavite	January 27, 2023
3. Deadline of Submission 9:00 noon and Opening of Bids 10:00 a.m. BAC Office, 4 <sup>th</sup> Flr., New City Government Center, Malagasang 1G, City of Imus, Cavite	February 10, 2023



Republic of the Philippines  
Province of Cavite  
City of Imus

**BIDS AND AWARDS COMMITTEE**

4. Bid Evaluation & Post Qualification	February 13-14, 2023
6. Notice to Award	February 16, 2023
7. Notice to Proceed	February 17, 2023

Only Bidders who have paid a non-refundable fee for the Bidding Documents in the amount of Php5,000.00 for item B; Php1,000.00 for item A to the Treasurer's Office shall be allowed to participate in the Pre-Bid Conference and Bidding.

The City of Imus assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid. BAC reserves the right to accept or reject any Bid, and to annul the bidding process and rejects all Bids at any time prior to Contract of Award, without thereby incurring any liability to the affected bidder or bidders.

Prepared by:

  
**FLOR LIZA B. LARA**  
*Head, BAC Secretariat*

Approved by

  
**Atty. LEONARD MARTIN E. SYJUCO**  
*BAC Chairperson*