



Republic of the Philippines  
Province of Cavite  
City of Imus

**BIDS AND AWARDS COMMITTEE**  
**INVITATION FOR NEGOTIATED PROCUREMENT**  
**(SAGIP-SAKA)**

The City Government of Imus, through its Bids and Awards Committee (BAC), invites all interested Farmers' and Fisherfolk Cooperatives and Enterprises (FFCE) to participate in the Negotiated Procurement under SAGIP-SAKA Program.

**Project Title:** PURCHASE AND DELIVERY OF RICE FOR INDIGENT FAMILIES OR INDIVIDUALS/RICE DISTRIBUTION PROJECT (BIGAY BIGAS SA MASA)

**Approved Budget for the Contract (ABC):** Php 72,998,400.00

**Project Location:** City of Imus

**Delivery Period:** May to December 2026

Delivery shall be made on a staggered basis from May to December 2026, in accordance with the approved delivery schedule. Each tranche shall be completed within ten (10) calendar days from receipt of the corresponding Notice to Proceed (NTP) or Purchase Order (PO).

The delivery shall be completed in four (4) tranches, distributed as follows:

TRANCHE	NUMBER OF PACKS	DISTRIBUTION DATE
1 <sup>st</sup> Tranche	30,416	3rd and last week of May 2026
2 <sup>nd</sup> Tranche	30,416	3rd and last week of August 2026
3 <sup>rd</sup> Tranche	30,416	3rd and last week of October 2026
4 <sup>th</sup> Tranche	30,416	1st and 2nd week of December 2026

All deliveries shall be made in accordance with the specified schedule and in coordination with the End-User Unit. Any adjustments shall be subject to prior approval by the Procuring Entity.

**SPECIFICATION**

QUANTITY	UNIT OF ISSUE	ITEM DESCRIPTION	ESTIMATED UNIT COST	ESTIMATED COST
121,664	PACKS	10 KILOS OF RICE (SINANDOMENG)	600.00	72,998,400.00



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		Customized Sack		
		<b>Type:</b> Sinandomeng Rice (Regular-Milled Rice)		
		<b>Grain Classification:</b> Medium to Long Grain		
		<b>Broken Grains:</b> Not More Than 25%		
		<b>Moisture Content:</b> Not More Than 14%		
		<b>Purity:</b> Free From Stones, Paddy Grains, Seeds and Other Foreign Matter; Free from Foul Odor and Infestation		
		<b>Quality:</b> Clean, Dry and Fit Human Consumption		
		<b>Packaging:</b>		
		Packed in Durable Sacks of 10kilograms Per Sack		
		Properly Labeled		
		With "Bagong Pilipinas" Logo Printed on Each Sack		

The project involves the procurement of rice directly from qualified Farmers' and Fisherfolk Cooperatives and Enterprises (FFCE) to support local farmers and fisherfolk while ensuring food security in the community.

The following eligibility criteria and documentary requirements shall be required by the BAC from the accredited FFCE:

### 1. Eligibility Criteria

- a. Must be registered in the FFEDIS. However, the submission of any of the following accreditation or registration documents, as the case may be, shall likewise be allowed and deemed compliant with the FFEDIS registration, unless otherwise provided in the applicable issuance of DA:
  - b. Accreditation as Civil Society Organization (CSO);
  - c. Registration in the Registry System for Basic Sector in Agriculture (RSBSA);
  - d. Registration in the Fishery Registry (FishR) System;
  - e. Registration in the National Coconut Farmers Registry System (NCFRS); or
  - f. Registration or accreditation in any other DA-approved registry or accreditation system.
- g. Must have the necessary capacity to timely deliver the agricultural and fishery products required under the Procurement Project in accordance with the specifications, quality standards, and quantities determined by the PE.

### 2. Documentary Requirements

- a. Written proposal or offer;



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- b. FFEDIS Certificate of Registration or an equivalent certificate/document issued by the DA pursuant to Section 11 of the IRR of RA No. 11321, or any amendments thereto, subject to Section 5.4.1 (a) above; and
- c. Omnibus Sworn Statement (OSS) executed by the accredited FFCEs.

### **5.5 The BAC, upon receipt Schedule of Activities:**

- Issuance of Request for Quotation (RFQ): April 29, 2026
- Submission of Proposals/Quotations: May 4, 2026, 10:00 a.m.
- Opening and Evaluation of Proposals: May 5, 2026 10:00 a.m.

Proposals must be submitted to the **BAC Secretariat, City Government of Imus** located at BAC Office, 4th Flr., New City Government Center, Malagasang 1G, City of Imus, Cavite on or before the **10:00 a.m. May 4, 2026**.

The City Government of Imus reserves the right to accept or reject any proposal, to annul the procurement process, and to waive any informality therein, in accordance with applicable laws and regulations.

For inquiries, please contact:

**Flor Liza B. Lara**

BAC Secretariat  
City Government of Imus  
BAC Office, 4th Flr.,  
New City Government Center,  
Malagasang 1G, City of Imus, Cavite  
[bac.cityofimus@gmail.com](mailto:bac.cityofimus@gmail.com)  
09773869190

Issued this 29<sup>th</sup> day of April, 2026.

SGD.

**LAURO D. MONZON**  
BAC Chairperson  
City Government of Imus



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### PROPOSAL FORM (NEGOTIATED PROCUREMENT SAGIP-SAKA)

**Project Title:** PURCHASE AND DELIVERY OF RICE FOR INDIGENT FAMILIES OR INDIVIDUALS/RICE DISTRIBUTION PROJECT (BIGAY BIGAS SA MASA)

**Approved Budget for the Contract (ABC):** Php 72,999,600.00

**Project Location:** City of Imus

**Date:** \_\_\_\_\_

The Bids and Awards Committee  
City Government of Imus  
BAC Office, 4th Flr.,  
New City Government Center,  
Malagasang 1G, City of Imus, Cavite

After having carefully read and accepted the terms and conditions in the Request for Quotation (RFQ), we, the undersigned, offer to supply the required goods in conformity with the specifications for the sum stated below:

### FINANCIAL PROPOSAL

ITEM NO.	QTY.	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	121,664	Packs	10 KILOS OF RICE (SINANDOMENG)		
			Customized Sack		
			<b>Type:</b> Sinandomeng Rice (Regular-Milled Rice)		
			<b>Grain Classification:</b> Medium to Long Grain		
			<b>Broken Grains:</b> Not More Than 25%		
			<b>Moisture Content:</b> Not More Than 14%		
			<b>Purity:</b> Free From Stones, Paddy Grains, Seeds and Other Foreign Matter; Free from Foul Odor and Infestation		
			<b>Quality:</b> Clean, Dry and Fit Human Consumption		
			<b>Packaging:</b>		
			Packed in Durable Sacks Of 10kilograms Per Sack		
			Properly Labeled		
			With "Bagong Pilipinas" Logo Printed on Each Sack		
			10 KILOS OF RICE (SINANDOMENG)		



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Total Amount in Words: \_\_\_\_\_  
Total Amount in Figures: Php \_\_\_\_\_

### DELIVERY SCHEDULE / COMPLIANCE

We hereby commit to deliver the goods in accordance with the required schedule:

Delivery shall be made on a staggered basis from May to December 2026, in accordance with the approved delivery schedule. Each tranche shall be completed within ten (10) calendar days from receipt of the corresponding Notice to Proceed (NTP) or Purchase Order (PO).

TRANCHE	NUMBER OF PACKS	DISTRIBUTION DATE
1 <sup>st</sup> Tranche	30,416	3rd and last week of May 2026
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All deliveries shall be made in accordance with the specified schedule and in coordination with the End-User Unit. Any adjustments shall be subject to prior approval by the Procuring Entity.

### COMPLIANCE STATEMENT

We hereby certify that:

1. We are a duly registered Farmers' and Fisherfolk Cooperative and Enterprises eligible under Community Participation Procurement.
2. We have the capacity to supply and deliver the required goods.
3. We agree to comply with all the Technical Specifications and Schedule of Requirements.
4. Our quotation shall remain valid for a period of **[120] calendar days** from the date of submission.
5. The prices quoted are inclusive of all applicable taxes and delivery costs.



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Name of Farmers' and Fisherfolk Cooperative and Enterprises:

\_\_\_\_\_

Address: \_\_\_\_\_

Name of Authorized Representative: \_\_\_\_\_

Position: \_\_\_\_\_

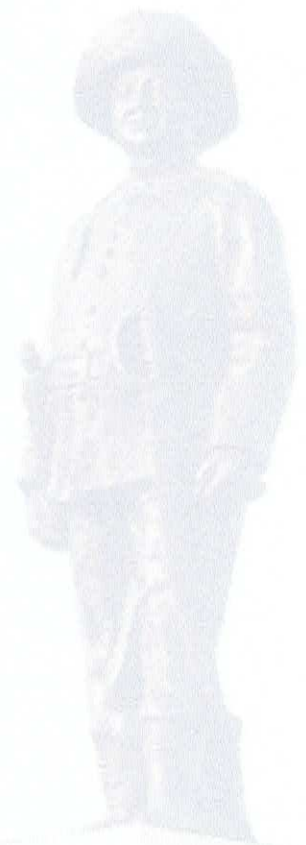
Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**FOR OFFICIAL USE (BAC)**

Received by: \_\_\_\_\_

Date/Time Received: \_\_\_\_\_





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## BIDS AND AWARDS COMMITTEE

### Omnibus Sworn Statement Form

[Note: The duly accomplished form shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### OMNIBUS SWORN STATEMENT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and with residence at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the others:**

- *If sole proprietorship:* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [Address of Bidder];
- *If partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of [Name of Bidder] with office address at [Address of Bidder];
- *If individual consultant not registered under a sole proprietorship, in case of Consulting Services:* I am the individual consultant or authorized representative of [Name of Bidder] with office address at [Address of Bidder];

2. **Select one, delete the others:**

- *If sole proprietorship:* As the owner and sole proprietor or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Project Title] of the [Name of the Procuring Entity][insert "as supported by the attached duly notarized Special Power of Attorney" for authorized representative];
- *If partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Project Title] of the [Name of the Procuring Entity], as supported by the attached duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable;
- *If individual consultant not registered under a sole proprietorship, in case of Consulting Services:* As the individual consultant or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Project Title] of the [Name of the Procuring Entity], as supported by the attached duly notarized Special Power of Attorney for authorized representative;



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3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board; by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. *Select one, delete the others:*
  - *If sole proprietorship* : The *[Name of Bidder]* and its spouse are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
  - *If partnership* : The partnership itself and the partners of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
  - *If cooperative*: The cooperative itself and members of the board of directors, general manager, or chief executive officer of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
  - *If corporation, or joint venture*: The corporation or joint venture itself, and officers, directors, and controlling stockholders of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
  - *If individual consultant not registered under a sole proprietorship, in case of Consulting Services*: The individual consultant and its spouse are not related by consanguinity or affinity up to the third civil degree to the Head of the



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Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

7. It is understood that failure to faithfully disclose its relationship with the Head of the Procuring Entity, members of the BAC, the TWG, and the BAC Secretariat, the head of the PMO or the end-user unit or implementing unit, and the project consultants of the Procuring Entity, or of the procurement agent by consanguinity or affinity up to the third civil degree, as well as its submission of beneficial ownership information containing false entries shall be subject to blacklisting under Section 100 of the Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 12009, without prejudice to criminal and civil liabilities under applicable laws, including their accessory penalties, if any.

*Select one, delete the rest:*

- *In case of corporations: [Name of Bidder] declares its beneficial ownership information consistent with its updated General Information Sheet or Beneficial Ownership Declaration Form or any other document duly submitted to the SEC and has maintained a valid and updated file therein in compliance with Sections 20.2.9.1, 81, and 82 of the IRR of RA No. 12009.*
  - *In case of Foreign Bidders: [Name of Bidder] submitted an appropriate equivalent document in English issued by the country of the bidder concerned in accordance with Section 20.2.9.2 of the IRR of RA No. 12009.*
8. *[Name of Bidder] complies with existing labor laws and standards; and*
  9. *[Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:*
    - a) Carefully examine all of the Bidding Documents;
    - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
    - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
    - d) Inquire or secure Supplemental Bid Bulletin(s) issued for the *[Project Title]*.
  10. *[Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.*
  11. *In case advance payment was made or given to [Name of Bidder], failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability under existing laws.*



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IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

Duly authorized to sign the Bid for and behalf of:

*[Insert Bidder's Name]*

*[Affiant's Signature over Printed Name]  
[Position/Designation]  
[Date]*

JURAT

SUBSCRIBED AND SWORN to before me this \_\_\_\_\_ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_.

WITNESS MY HAND AND SEAL this \_\_\_ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Notarial Commission No. \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_, *[date issued]*, *[place issued]*

IBP No. \_\_, *[date issued]*, *[place issued]*

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_.

